

Agenda

NCJA Grants Management Training Day(s)

Monday and Tuesday,
November 15 and 16, 2021

Day 1 – November 15, 2021

1:00 – 4:30 PM Eastern Time

1:00 – 1:15 PM

Welcome and Introductions

Tammy Woodhams, Director of Programs and Grant Training, National Criminal Justice Association

1:15 PM – 2:15 PM

United States Department of Justice (DOJ) JustGrants Training

Attend this session for an opportunity to communicate directly with JustGrants staff, ask your questions and continue to gain clarity around the WIIFM (what's in it for me) with this transition. The DOJ is aware that users of the system have faced challenges with the new system; they have appreciated your patience and input as they work toward streamlining processes and reporting. During this session, DOJ Justice Grants System (JustGrants) staff will discuss recent updates, improvements they have made, the glitches they were able to fix and what they know, collectively, is still on the punch list to be resolved. There will also be an opportunity for attendees to ask questions and provide input.

Presenters: JustGrants Team: Rhonda Allen, Training Specialist Instructional System Design; Chakia Murphy, Information Technology Manager, and Maria Swineford, Business Manager

2:15 – 2:30 PM

Break

2:30 – 3:30 PM

BJA Programmatic Update and Dialogue with Acting Director Kristen Mahoney

During this session, the team from the Bureau of Justice Assistance (BJA) will provide updates on programmatic monitoring and trends, special conditions and requirements attached to Byrne Justice Assistance Grant program, updates on the National Incident Based Reporting System (NIBRS), Death in Custody Reporting Act (DICRA) and Corona Virus Emergency Supplemental Funding (CESF) reporting. They will also share information about the DOJ organizational structure. This session includes time for you to ask your questions of Kristen Mahoney, Brenda Worthington, and others from the BJA team.

Presenters: Kristen Mahoney, Deputy Director and Brenda Worthington, Associate Deputy Director and

*Supervisory Grants Management Specialist, Bureau of Justice Assistance, Office of Justice Programs,
U.S. Department of Justice*

3:30-3:45 PM

Break

3:45-4:30 PM

Developing Creative Solutions: Conversations with your Fellow Grant Management Experts

2021 has continued to be a year of many personal and professional challenges AND opportunities for grant managers! During these interactive sessions you will have a chance to share your questions and learn from the experiences of fellow grant management professionals around the country. Use this time to network with your peers and identify solutions to your most pressing issues.

Topics/breakouts include:

1. Effective Solutions for Managing Coronavirus Emergency Supplemental Funding (CESF) and American Rescue Plan Act (ARPA) funding; revising grant related policies and practices and protecting constitutional rights during the pandemic - Led by Kellie Rabenhorst, NCJA's VOCA Victim Assistance Senior Program Manager
2. This session will address how Arizona has gained support for transitioning funding which had historically been used to support multi-jurisdictional task forces to allow for implementation of innovative programs. Led by Anthony Vidale, deputy director, program manager, Arizona Criminal Justice Commission, hear where they are in the process and how they have gotten to where they are today.
3. Prepping for and surviving virtual federal audits – What happens if you have been on the job for a week and you learn the OIG is coming? What is the process and what do you do if you have findings? What does it take to get off the “high risk” list? Hear from your peers about the audit process and extra things you have to think about in the current environment. – Led by Suzanne Breedlove, NCJA's VOCA Victim Compensation Senior Program Manager
4. Grant Writing and Submission: Have you used JustGrants to submit a grant application? What's the difference in preparing and writing a grant application now that grants are submitted online. This is an opportunity to address challenges and share tips, tricks for navigating and submitting a grant application in the new system. Led by Valarie Tickle, Criminal Justice Coordinator, Delaware Criminal Justice Council

4:30 PM

Wrap up and adjourn

Draft Agenda

NCJA Grants Management Training Day(s)

Monday and Tuesday,
November 15 and 16, 2021

Day 2 – Tuesday, November 16, 2021

1:00 – 4:30 PM Eastern Time

1:00 – 1:15 PM

Welcome Back

Tammy Woodhams, Director of Programs and Grant Training, National Criminal Justice Association

1:15 PM – 2:15 PM

All Things PMT

Grantees spend a lot of time collecting and entering data to comply with award guidelines, but that's just the tip of the iceberg. Behind the scenes, the data is used frequently to inform important policy decisions within BJA and on the Hill. During this session, staff from BJAs Planning, Performance, and Impact (PPI) Team will present on best practices for data collection and performance reporting, how performance data is cleaned and used, and various products created from the data. Additionally, NCJA staff will discuss a State PMT pilot project, which enables states to display and utilize their own data. Attendees will also have an opportunity to interact and ask questions of the presenters during the session.

Presenters: BJA Planning, Performance, and Impact Team: Christina Mariscal, James Steyee & Victoria (Tori) Goldberg & NCJA Program Manager, Matt Wade

2:15 – 2:30 PM

Break

2:30 – 3:30 PM

Time with the Office of Chief Financial Officer

During this session Michael Williams from the Office of the Chief Financial Officer (OCFO) will provide information and updates on the OJP Financial Guide and Title 2 Code of Federal Regulations, Part 200 that you need to be aware of, the latest regarding OCFO/Programmatic/OIG monitoring and (virtual) site visits and the most common findings and steps to resolve them. Michael will also discuss required policies and procedures and indirect cost rate options. Participants will have an opportunity to ask questions throughout the session. As Michael Williams, OCFO is fond of saying “there is no such thing as a dumb question” and he really means it.

Michael Williams, Staff Accountant/Trainer, Office of Chief Financial Officer, Office of Justice

Programs, U.S. Department of Justice

3:30-3:45 PM

Break

3:45-4:30 PM

Grant Managers as Public Servant Leaders

Grant managers may not be the first people that come to mind when one thinks of public service, but grant managers in government agencies are public servants and play a critical role in meeting the needs of their communities. In this session we will explore a servant leadership approach to grant management and discuss practical tools to transform your own organization, expand your reach and build capacity, and mitigate barriers for grantees.

Michelle M. Garcia, Director, Office of Victim Services and Justice Grants, District of Columbia Government, Executive Office of the Mayor

4:30 PM

Wrap up and adjourn