**Insert Agency Name & Logo**

**Agency Priorities for Criminal Justice Funding**

As the State Administering Agency for our [insert “state” or “territory”], [insert agency name] is responsible for receiving criminal justice grant dollars from the federal government and administering these dollars throughout the [insert “state” or “territory”] through grants in order to meet identified needs across the criminal justice system.

The purpose of this document is to illustrate how [insert agency name] determines priorities for funding, including what partners are engaged in this process, what the priorities are and how our agency uses these funding priorities to drive the types of projects for which we accept applications.

**Agency Guiding Principles**

[Insert agency name] has developed key guiding principles across all federal criminal justice funding; these guiding principles are elements or values that we encourage within funding applications. Guiding principles are broad values, whereas priorities, which will be discussed in the following section, are specific and identified through engagement with criminal justice system partners and an analysis of criminal justice system data.

Our agency’s guiding principles are as follows:

* Insert your agency’s guiding principles.

**Agency Funding Priorities**

Priorities for criminal justice funding are determined through engaging a wide range of criminal justice partners, or stakeholders, and through an analysis of criminal justice data in the [insert “state” or “territory”].

In this section, list the priorities for criminal justice funding.

**How Does Our Agency Determine Priorities for Funding?**

In this section, explain the process of how your agency determines priorities for criminal justice funding. Consult the guidance version of this document for help. You can also use the following:

[Insert agency name] undergoes a comprehensive strategic planning process to determine major needs and gaps within and across the criminal justice system; needs and gaps are turned into actionable priorities, which drive the types of criminal justice projects we fund.

Read our full strategic plan here.

**Who Identifies Priorities?**

In this section, outline the partners and stakeholders involved in priority identification.

**Applying Priorities to Funded Projects**

In this section, explain how these priorities affect the types of applications your agency will accept for criminal justice grants.

**Questions?**

Contact [insert contact’s name, email and phone number].