**Insert Agency Logo & Name**

**Who Are We?**

**An Organizational Fact Sheet**

**Who is [Insert SAA Name}?**

* Insert your agency overview.
* Insert your agency’s mission/values.

**What is a State Administering Agency?**

State Administering Agencies (SAAs) are agencies designated to receive funding from the federal government, in the form of federal grants, that is specifically earmarked for criminal justice system improvement. As the steward of these federal funds, SAAs engage partners across the criminal justice system in their respective state/territory to identify gaps, challenges, and needs, and identify how federal funds can be used to improve the criminal justice system. The key responsibilities of an SAA include planning strategically for the use of both federal and state grant funds, administering subgrants to eligible organizations with relevant projects, collaborating with system partners to identify challenges and needs for particular streams of funding but also for the entire state/territory as a whole, and supporting funded programs through training, resources and one-on-one assistance.

**Federal Grants We Administer:**

List the federal grants that your office administers.

**State Grants We Administer:**

List the state grants your office administers.

**Available Training, Technical Assistance and Resources:**

In this section, describe the forms of assistance you provide to subgrantees and to potential subgrantees/applicants.