

Letter and form when applicant indicated crime was reported but report wasn't located.

I am the Compensation Specialist processing your application for the Crime Victim Compensation Program (CVC). For an application to be eligible, Iowa law requires a report made to law enforcement within 72 hours of the crime, or within 72 hours of when the crime could reasonably be reported.

The [PoliceDepartment] has notified me that they are unable to locate a report for the crime committed against you on [CrimeDate]. Please contact me and let me know if this is the correct date, location of the crime, and any other information which may assist CVC in obtaining a copy of the law enforcement report. If you obtained a domestic abuse order of protection, please send a copy of the petition.

If you choose not to file a report with law enforcement, to consider approving your application we will need third-party documentation of the crime, and an explanation of why the crime was not reported to a law enforcement agency.

If you received medical or mental health treatment because of the crime, send me the business name(s) and address(es) of the provider(s) so I can request records of that treatment.

Or, within two weeks, please contact your victim service advocate and work with that person to complete the enclosed Victim Services Programs Statement of Crime Form. Use the form to detail basic facts of the crime including what happened; who was involved; when the crime happened; where it happened; and the injuries you suffered. The victim advocate you disclosed the crime to must complete and sign the form.

Please submit the above information within two weeks. If the CVC is unable to locate the law enforcement report for this crime or the other information described in this letter, your application may be denied.

Please contact me at 1-800-373-5044 within the next two weeks to provide this information, or if you have questions.

Victim Service Programs
Statement of Crime

1. What is the name of the victim? _____
2. In what city and state did the crime occur? _____
3. What type of crime was it? _____
4. Please list all injuries (physical and/or emotional)? _____
5. What was the date of the crime (estimate if unknown)? _____
6. Was the crime reported to law enforcement or 911 called? _____

7. If the victim does not intend to report the crime, please identify why:

- The victim was a juvenile. The victim was afraid to report due to health/safety concerns.
 There were cultural/linguistic barriers. The victim's physical/mental state prevented it.

Please explain: _____

8. If the victim does not intend to report the crime, please describe the basic facts of the crime (Who was involved? What happened? How did it happen?)

Signature of Victim (if available)

Signature & Organization of person who assisted in completion

Email Address: _____

This form must be completed by an advocate working with the victim if there is no other third-party documentation such as a police report, counseling, or medical records to substantiate the crime. Include this form with a paper application or email to alejandra.pina@aq.iowa.gov OR arica.wright@aq.iowa.gov if an online application is completed. Iowa and federal law requires